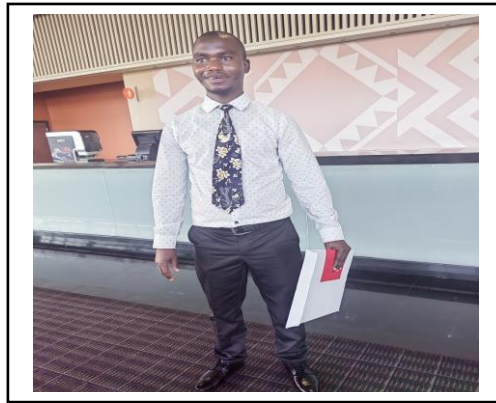


Hi I am Msizi Thobelani Zuke



I describe myself as a hard worker holding various qualifications such as:

1. Bachelor degree in Public Administration (BPA) at Regent Business School in year 2024.
2. National Diploma in Medical Secretariat course from Department of Higher Education and Training (DHET)
3. Just completed a Certificate in Digital Entrepreneurship with IT Varsity in year 2025
4. I also completed first year studying Bachelor of Commerce in Supply Chain Management (BCOM SCM) with Regent Business School

Looking for the job aligned with my qualifications listed above preferably as

1. Administrative Assistant, public manager, Human resource manager, project coordinator
2. Medical secretary/ward clerk/Medical receptionist
3. Business consultant/marketing coordinator/sales representative

Skills I have so far

1. Analytical skills
2. Problem solving skills
3. Communication skills
4. Leadership skills
5. Administrative expertise
6. Information processing
7. Entrepreneurship skills
8. Digital product development and marketing
9. Innovation and creativity
10. Logistics and supply chain management
11. Website/Blog development using Html

Currently I am living in Underberg KwaZulu-Natal and I prefer working remotely but I can consider working on site.

Availability

I'm available to start immediate or two weeks from now

Contact

Email: msizizuke55@gmail.com

WhatsApp number: 0611536529